

# Memorandum

**TO: Envision San José 2040  
Task Force**

**FROM: Michael Brilliot**

**SUBJECT: July 27, 2009  
TASK FORCE MEETING**

**DATE: July 21, 2009**

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This memo provides information to assist you in preparing for the July 27, 2009 Envision San José 2040 Task Force Meeting.

**Agenda Item 3 – Initiation of Phase 2 – Where We are Going (Work Plan).**

While the environmental and fiscal analyses of the Land Use Study Scenarios is underway the Task Force will begin working on the next phase of the Envision San José 2040 process. The next phase (Phase 2) includes drafting the goals and policies, implementation actions, and performance measurements and monitoring methodology that will form the basis for the Draft Envision San José 2040 General Plan. A draft work plan for Phase 2 (July 2009 through June 2010) is provided for review by the Task Force. The Work Plan identifies future Task Force meeting dates and tentative key topics and other discussion items for each Task Force meeting. The list is intended to comprehensively identify the topic areas for which the General Plan will establish goals, policies, implementation actions and performance measures for San Jose.

For each of the scheduled Task Force meetings, Task Force members will be provided with background information including the relevant contents of the current General Plan and other City policy documents, either final or under preparation, that address the topics to be discussed at the Task Force meeting. Based upon these documents, staff will present to the Task Force a proposed set of goals, policies, implementation actions and performance measures to be included within the General Plan Update. In many cases the City may have undertaken a separate initiative, such as the preparation of the *Greenprint*, which will have had its own public engagement process and possibly address a different scope or timeframe from the Envision process, but which can serve as the starting point for the Task Force discussion on the topic area. Task Force members will have the opportunity to review proposed policies, recommend additions, subtractions or modifications to those policies and consider how each set of policies should be brought into alignment to support the Envision overall Draft Vision, Guidelines and Guiding Principles.

Results from the analyses of the four Land Use Study Scenarios are scheduled to be provided to the Task Force in December 2009. The Work Plan includes two meetings in each of the months of January, February and March in order to allow adequate time for the Task Force to discuss and form a recommendation on a preferred Land Use scenario which would then be forwarded to the City Council in April 2010. Following Council acceptance of a preferred Land Use Scenario, the Task Force will

consider a corresponding Land Use / Transportation Diagram during the April and May Task Force meetings..

#### **Agenda Item 4 – Proposed Goals, Policies and Implementation Strategies for Parks, Recreation and Open Space.**

Department of Parks, Recreation and Neighborhood Services staff will begin the discussion of policies and implementation actions related to Parks, Recreation and Open Space with a presentation on the draft *Greenprint*. The current draft of the *Greenprint* has been prepared through a three-year public process and is intended, once finalized, to set forth a 10-year vision and a process to achieve that vision for the City's Parks, Recreation Facilities and Trails. Task Force members have been provided with a copy of the *Greenprint* for review in advance of the Task Force meeting.

Chapter 2 (pages 16-25) of the *Greenprint* identify a Vision, Mission, Guiding Principles, Goals, Strategies and Targets for the City's Parks, Recreation Facilities and Trails. Staff will present 38 policies and 16 implementation strategies developed from these elements as the starting point for the Task Force discussion. Task Force members will then discuss which goals, policies and actions should be incorporated into the Envision General Plan Update. Task Force members will be asked to provide input, including possible additions, subtractions or modifications to the proposed list.

The proposed organization of the General Plan Update will continue to develop and evolve as the Task Force discusses the document's contents and over-arching goals over the course of the next year.

#### **Agenda Item 5 – Updates**

Department of Transportation staff will briefly present an update on the proposed *Envision 2040 – Preliminary Street Network*, incorporating edits to address comments raised at the June 22 Task Force Meeting.

Planning staff will provide an update on the progress of the Vision North San Jose project. A major update to the North San Jose Area Development Policy was adopted by City Council in June 2005. The North San Jose Neighborhoods Taskforce met from August 2007 through March 2008 and produced a set of Guiding Principles for North San Jose and made recommendations for other policies which have been incorporated into a draft Neighborhoods Plan and draft Urban Design Guidelines. In June of this year the Council approved an amendment to the Policy to address provision of affordable housing, potential permit extensions and capacity for hotels and large-format retail uses. An additional amendment to further clarify hotel and large-format retail capacity and to provide additional clarification on how to implement the Policy, along with a Neighborhoods Plan and Urban Design Guidelines, are anticipated for consideration by the Planning Commission and City Council later this year following additional stakeholder and public outreach.

### **Announcements**

The Envision San Jose 2040 Environmental Impact Report (EIR) Notice of Preparation (NOP) will be released to the public later this month. Public EIR Scoping Meetings are scheduled for August 12<sup>th</sup> and August 19<sup>th</sup>, 2009.

The Wikiplanning website is scheduled to go live on August 1<sup>st</sup>.

### **Reading Materials**

The Task Force has been provided with access to the Greenprint 2009 Update document in preparation for the discussion on proposed Goals, Policies and Implementation Strategies for Parks, Recreation and Open Space. Background information on Vision North San Jose is available at:

<http://www.sanjoseca.gov/planning/nsj/>

Links to these materials are posted on the Envision website.

### **Public Correspondence**

Two items of public correspondence have been provided to the Task Force. One of these, from Helen Chapman, addresses the Parks, Recreation and Open Space policy discussion scheduled for the July Task Force meeting. The second, from Norman Matteoni, requests that the General Plan Update address appropriate land use policies for parcels adjoining designated non-urban lands. Staff will consider when on the Work Plan this would be appropriate to include as a potential discussion item.

### **Next Meeting**

The August Task Force meeting is scheduled for Monday, August 24, 2009.

If you have any questions, please contact either me or Andrew Crabtree. I can be reached by phone at (408) 535-7831 or by email at: [michael.brilliot@sanjoseca.gov](mailto:michael.brilliot@sanjoseca.gov). Andrew can be reached by phone at (408) 535-7893 or by email at: [andrew.crabtree@sanjoseca.gov](mailto:andrew.crabtree@sanjoseca.gov).

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